JOINT STEERING COMMITTEE FOR DEVELOPMENT OF RDA

MEETING TO BE HELD 12-20 MARCH 2009 IN CHICAGO, U.S.A.

DRAFT AGENDA

Note: Executive Sessions (indicated below) are closed to observers.

Thursday 12 March a.m. < 4 hours>

Executive Session 1

1. Content-product issues (1 hour)
   - Timeline and process for final editing
   - Core view
   - Custom view
   - Workflows
   - Functionality to limit number of examples
   - Naming of metadata tags for user interface
     5JSC/RDA/Editor’s Guide (Section 12)
     - Complete examples
     - Mappings
     - Character support

2. RDA background documents (15 mins.)

3. Future updating of RDA (30 mins.)

4. Strategic Plan (15 mins.)
   5JSC/Strategic/1/Rev/2

5. Collaboration with other resource description communities (1 ½ hours)
   - DCMI RDA Working Group
   - MARBI
   - IFLA Cataloguing Section
   - ONIX-RDA
   - MODS/MADS Editorial Board
   - Any other updates

6. RDA Project Manager’s report (topics not already covered in previous discussion) (30 mins.)

7. Actions arising out of the JSC Meeting April 2008 (5 mins.)

End of Executive Session 1
Meeting documents

The primary focus for the meeting will be the responses to the full draft of RDA:
- 5JSC/RDA/Full draft
- 5JSC/RDA/Full draft/Addenda
- 5JSC/RDA/Full draft/Addenda/Appendix D

- 5JSC/RDA/Full draft/ACOC response
- 5JSC/RDA/Full draft/ALA response
- 5JSC/RDA/Full Draft/BL response
- 5JSC/RDA/Full draft/CCC response
- 5JSC/RDA/Full Draft/CILIP response
- 5JSC/RDA/Full Draft/LC response
- 5JSC/RDA/Full draft/Chair follow-up/1 [Norway]
- 5JSC/RDA/Full draft/Chair follow-up/2 [New Zealand]
- 5JSC/RDA/Full draft/Chair follow-up/3 [Spain]
- 5JSC/RDA/Full draft/Chair follow-up/4 [Sweden]
- 5JSC/RDA/Full draft/Chair follow-up/5 [ISSN]
- 5JSC/RDA/Full draft/Chair follow-up/6 [Germany]
- 5JSC/RDA/Full draft/Chair follow-up/7 [France]

The following documents are likely to be referred to during discussion of RDA drafts:
- 5JSC/RDA/Element analysis/Rev/2
- 5JSC/Chair/15 (RDA Core elements and FRBR user tasks)
- 5JSC/Sec/6 (Issues deferred until after the first release of RDA)
- 5JSC/Sec/7 (Changes to AACR2 instructions)

See also documents listed under agenda items below

Thursday 12 March p.m. <4 hours>

8. Approval of the agenda (5 mins.)

9. Minutes of the previous meeting held 13-22 April 2008 (5 mins.)
- 5JSC/M/216-265
- 5JSC/M/Restricted/216-265

10. General comments on the full draft (2 ¼ hours)

11. RDA Chapter 0: Introduction (1.5 hours)
Friday 13 March <8 hours>

12. RDA Chapter 0: Introduction (continued) (3 hours)

13. RDA Chapter 1: General guidelines on recording attributes of manifestations and items (1 ½ hours)

14. RDA Chapter 2: Identifying manifestations and items (3 ½ hours)

Saturday 14 March <8 hours>

15. RDA Chapter 2: Identifying manifestations and items (continued) (6 ½ hours)

16. RDA Chapter 3: Describing carriers (1 ½ hours)

Monday 16 March <8 hours>

17. RDA Chapter 3: Describing carriers (continued) (1 ½ hours)

18. RDA Chapter 4: Providing acquisition and access information (15 mins.)

19. RDA chapter 7: Describing content (3.5 hours)

20. RDA chapter 5: General guidelines on recording attributes of works and expressions (30 mins.)

21. RDA chapter 6: Identifying works and expressions (2 1/4 hours)

Tuesday 17 March <8 hours>

22. RDA chapter 6: Identifying works and expressions (continued) (2 3/4 hours)

23. RDA chapter 8: General guidelines on recording attributes of persons, families, and corporate bodies (1 hour)

24. RDA chapter 9: Identifying persons (1 ½ hours)

25. RDA chapter 10: Identifying families (30 mins.)

26. RDA chapter 11: Identifying corporate bodies (1 ½ hours)

27. RDA chapter 16: Identifying places (30 mins.)

28. RDA chapter 17: General guidelines on recording primary relationships between a work, expression, manifestation, and item (15 mins.)
Wednesday 18 March a.m. <4 hours>

Executive Session 2

29. Meeting with Committee of Principals
5JSC/Annual report/2008

End of Executive Session 2

Thursday 19 March a.m. <4 hours>

30. Proposed revision of RDA chap. 6, Additional instructions for musical works and expressions (4 hours)
   5JSC/LC/12/LC follow-up
   5JSC/LC/12/LC follow-up/ACOC response
   5JSC/LC/12/LC follow-up/ALA response
   5JSC/LC/12/LC follow up/BL response
   5JSC/LC/12/LC follow-up/CCC response
   5JSC/LC/12/LC follow-up/CILIP response
   5JSC/LC/12/LC follow-up/LC response
   5JSC/LC/12/LC follow-up/Chair follow-up/1 [Germany]
   5JSC/LC/12/LC follow-up/Chair follow-up/2 [France]

   5JSC/LC/12/LC follow-up/2
   5JSC/LC/12/LC follow-up/2/ACOC response
   5JSC/LC/12/LC follow-up/2/ALA response
   5JSC/LC/12/LC follow up/2/BL response
   5JSC/LC/12/LC follow-up/2/CCC response
   5JSC/LC/12/LC follow-up/2/CILIP response

Thursday 19 March p.m. <4 ¼ hours>

31. RDA Appendix A: Capitalization (30 mins.)

32. RDA Appendix B: Abbreviations (30 mins.)

33. RDA Section 6 (chapters 18-22): Recording relationships to persons, families, and corporate bodies associated with a resource (1 hour)

34. RDA Section 8 (chapters 24-28): Recording relationships between works, expressions, manifestations, and items (1 ¼ hours)

35. RDA Section 9 (chapters 29-32): Recording relationships between persons, families, and corporate bodies (1 hour)
Friday 20 March < 8 hours>

36. RDA Appendix I: Relationship designators: Relationships between a resource and persons, families, and corporate bodies associated with the resource (30 mins.)

37. RDA Appendix J: Relationship designators: Relationships between works, expressions, manifestations, and items (2.5 hours)

38. RDA Appendix K: Relationship designators: Relationships between persons, families, and corporate bodies (30 mins.)

39. RDA Appendix D: Record syntaxes for descriptive data (45 mins.)

40. RDA Appendix E: Record syntaxes for access point control data (30 mins.)

41. RDA Appendix F: Additional instructions on names of persons (15 mins.)

42. RDA Appendix H: Dates in the Christian calendar (15 mins.)

43. RDA Glossary (1.5 hours)

44. Discussion to confirm that all decisions that impact on the ER diagram have been made (30 mins.)

45. JSC program of work (45 mins.)